

## Appendix 4 - Internal Audit Performance 2014/15

<i>All targets 100%</i>
<b>Review of agreed Statutory Assurance areas in Assurance Plan by 31/03/15</b>
We have completed 25% of the planned projects to at least draft report stage and are on target to achieve 100% by the end of the financial year.
<b>Contact customers at least 2 weeks in advance to arrange a suitable date for our visit</b>
Current performance is 100%.
<b>Send customers the agreed Project Scoping Document before we commence work</b>
Current performance is 91%, as a scoping document was not sent for one project.
<b>Send the customer a draft report within 10 working days of the closing meeting</b>
Current performance is 90%, as one draft report was issued in 17 days.
<b>Send the customer our final audit report within 5 working days of agreeing the draft</b>
Current performance is 100%